# EAST CAROLINA UNIVERSITY BILATERAL AGREEMENT

# For students taking courses at another institution for transfer to East Carolina University

**THIS BILATERAL AGREEMENT** (Agreement) is made as of the date of the last signature below (the Effective Date) by and between **EAST CAROLINA UNIVERSITY** (**ECU**), a constituent institution of the University of North Carolina on behalf of the

(1)	Engineering and Technology	and (2)	Technology Systems	and (3)	Fayetteville	Technical	Community
					College		
	Name of College		Department		<u> </u>	Agency	

**WHEREAS**, Students desire to take courses (the Courses) at the Agency and have those courses transfer to ECU and,

**WHEREAS**, Agency agrees to allow students to take courses as indicated on Exhibit B, which Exhibit B as defined in Section 3 below; and,

WHEREAS, ECU will allow students to transfer the Courses to ECU.

**NOW, THEREFORE**, in consideration of the promises and covenants made each to the other, the parties hereto agree as follows:

- 1. The term of this Agreement (Term) shall begin on the Effective Date and shall continue for a period of three (3) years. Either party may terminate this Agreement, with or without cause, by providing 30 days written notice to the other party. Additionally, this Agreement may be terminated as outlined herein or because of breach. However, any students who have matriculated at ECU pursuant to this Agreement shall be continued through completion of the Degree Program.
- 2. Attached hereto, and incorporated herein by reference as if fully set out, is "Exhibit A", which outlines all academic requirements for admission into the University and specific requirements for admission into the program (reference current catalog).
- 3. Also attached hereto, and incorporated herein by reference as if fully set out, is "Exhibit B", which contains the transfer course table.
- 4. Agency certifies that instructors teaching courses listed in the Exhibit B transfer course table meet the minimum faculty credentialing requirements for ECU's regional accrediting body, the Southern Association of Colleges and Schools Commission on Colleges.
- 5. ECU and Agency shall each appoint a designated representative to coordinate the requirements of this agreement.
- 6. Each party shall keep the other party informed of changes in curriculum, program and staff that may affect the requirements of this agreement. If courses listed in "Exhibit B" change, the parties will review the changes and, if acceptable, a new "Exhibit B" reflecting those changes may be

substituted. The parties shall indicate on the new "Exhibit B" the effective date of the changes. If the changes are not acceptable to either party, then this Agreement may be renegotiated or terminated.

- 7. Agency shall not discriminate on the basis of race/ethnicity, color, gender identity, national origin, religion, sex, sexual orientation, age, veteran status, political affiliation, genetic information, or disability.
- 8. The ECU Bilateral Agreement Committee (Committee) shall review the Program biennially to determine its effectiveness. The Committee's review will be in accordance with the standards set out in Section 3 of ECU Regulation No. 02.07.04, Approval and Review of Bilateral Agreements.
- 9. Agency shall be considered an independent contractor and as such shall be wholly responsible for its work in accordance with this Agreement. Nothing herein is intended or shall be construed to establish any agency, partnership, or joint venture between Agency and ECU.
- 10. Notwithstanding any other provision of this Agreement, the liability of ECU, as an agency of the State of North Carolina, for any injury or damage arising out of ECU's, its employees' or agents' performance under this Agreement is subject to the limitations of the North Carolina Tort Claims Act, N.C.G.S.§143-291, *et. seq.* (the "Act"). ECU does not waive any rights or defenses under the Act or the rights and authority of the Attorney General of the State of North Carolina to represent ECU.
- 11. Agency shall indemnify and hold ECU, its trustees, officers, employees and agents harmless for any and all claims, loss, liability, demands, or damages, including attorney's fees and court costs, due to the negligent acts of Agency's employees or agents in Agency's performance of this Agreement. <u>This Section 11 shall not apply if the Agency is an agency of the State of North Carolina covered under the Act.</u>
- 12. ECU has determined that Agency is a school official with a legitimate educational interest under the Family Educational Rights and Privacy Act (FERPA). If ECU provides Agency with "personally identifiable information" from a student's education record as defined by FERPA, 34 CFR §99.3, Agency hereby certifies that collection of this information from ECU is necessary for Agency's duties and responsibilities under this Agreement. Agency further certifies that it shall maintain the confidential status of the education records in their custody, and that it shall maintain the personally identifiable information as directed by FERPA. Failure to abide by FERPA may result in the interruption, suspension and/or termination of the relationship with Agency for a period of at least five (5) years from the date of the violation. If Agency experiences a breach relating to this information or if Agency re-discloses this information, Agency shall immediately notify ECU. To the extent allowed by law, Agency shall indemnify ECU for any breach of confidentiality or failure of its responsibilities to protect confidential information. Specifically, these costs may include, but are not limited to, the cost of notification of affected persons as a result of its unauthorized release of ECU data provided to Agency pursuant to this Agreement.
- 13. During the Term of this Agreement, Agency shall, at its sole cost and expense, purchase and maintain general liability insurance with combined single limits coverage for bodily injury and property damage of not less than \$1,000,000.00 dollars per occurrence, \$2,000,000.00 dollars

aggregate. Such insurance shall be issued in the name of the Agency with ECU and the State of North Carolina named as additional insureds or loss payees, using ISO Form 2026, or equivalent. Agency shall provide each policy or certificate of the policy issued on Accord Form 25 or equivalent, together with evidence of payment of premiums to ECU not less than 10 days after the Effective Date, and upon renewal of the policy, not less than 30 days prior to expiration of the term of the policy. Additionally, each policy shall have an endorsement that the policy shall not be cancelled or materially changed without at least 30 days prior written notice to ECU and an endorsement to the fact that no act or omission of Agency shall invalidate the interest of ECU. The policy shall be issued by an insurance company with an A. M. Best rating of "A" or better, and shall be issued by a company qualified to do business in the State of North Carolina. <u>This Section 13 shall not apply if the Agency is an agency of the State of North Carolina or if Agency is self-insured, provided Agency shall provide proof of self-insurance in accordance with the notice requirements of this Section 13.</u>

14. Notices: Any notices or other communications between the parties shall be in writing and shall be given effectively if: posted by certified United States Mail, postage prepaid, return receipt requested or delivered by an overnight delivery service that keeps proof of delivery. Any notice or communications shall be addressed as follows or at such other address as may be from time to time designated in writing in accordance with this Section 13:

If to ECU: (4)	BSIT Program Coordinator 207 Science and Technology Building East Carolina University Greenville, NC 27858-4353
	With a copy to:
	University Attorney 215 Spilman Building East Carolina University Greenville, NC 27858-4353
If to Agency: (5)	Dr. Mark Sorrells President Fayetteville Technical Community College 2201 Hull Road Fayetteville, NC 28303

- 15. The place of this Agreement, its sites and forum, shall be Pitt County, North Carolina, and in said County and of said State such matters whether sounding in contract or tort relating to the validity, construction, interpretation, or enforcement shall be determined.
- 16. This Agreement contains the entire agreement of the parties and there are no representations, inducement, or other provisions other than those expressed herein. All changes, additions or

deletions to this Agreement shall be in writing and executed by authorized representative(s) of each party.

17. The Auditor of the State of North Carolina and/or ECU's internal auditor shall have access to persons and records as a result of all agreements entered into by ECU in accordance with N.C.G.S. \$147-64.7.

**IN WITNESS THEREOF**, the parties have executed this Agreement in duplicate originals, one of which is retained by each of the parties, effective as of the date of the last signature below.

East Carolina University	(18) Fayetteville Technical Community College			
	Agency			
DocuSigned by:	Signed by:			
T. Mohammed	(19) Chris Herring			
(6) <u>11E34B0B01ED46E</u>				
Signature of Department Chair	Signature of Dean			
(7) Print Name: TJ Mohammed, PhD	(20) Computer and Information Technology			
(8) Date: 9/18/2024   8:45 PM EDT	(21) Print Name: Chris Herring			
	(22) Date: 9/18/2024   11:27 AM EDT			
DocuSigned by:	DocuSigned by:			
(9) Harry Ploelin	Murtis Worth			
4FF57C631DCA189				
Signature of Dean of College	231BBFF723824A0 Signature of Vice President			
(10) Print Name: Harry Ploehn, PhD	Title: Senior Vice President for Academic and Student			
	Services			
(11) Date: 9/19/2024   8:14 AM EDT	Print Name: Murtis Worth, PhD Date: 9/18/2024   12:11 PM EDT			
	Date: 3/10/2024   12.11   W LD			
DocuSigned by:	DocuSigned by:			
(12) Cynthia Bellacero	Mark Sorrells			
Signature of Chair, University Bilateral	0FA6DB5D68854BD			
Agreements Committee	President			
(13) Print Name: Cyndi Bellacero	Title: President			
(14) Date: 9/19/2024   8:15 AM EDT	Print Name: Mark A. Sorrells, Ed.D.			
	Date: 9/18/2024   5:01 PM EDT			
	Duce, P. P.			
(15)				
DocuSigned by:				
Robin N. Coger				
Signature of Provost & Senior Vice Chancellor				
for Academic Affairs				
(16) Print Name: Robin Coger, PhD	Title:			
(17) Date: 9/24/2024   5:17 PM EDT	Print Name:			
	Date:			

\*Person signing warrants that he/she is authorized to bind Agency to this Agreement.

## (23) EXHIBIT A

Academic requirements for admission into the University and specific requirements for admission into the program.

## 1. Completed AAS in Information Technology/Systems Security and Analysis (A25590S)

- 2. Cumulative 2.0 GPA from all post-secondary institutions attended.
- 3. Taken NET 125 and 126 and passed with C- or higher

# (24) EXHIBIT B

## Transfer Course Table

\*This course is part of the 38 hours Technical Block \*\*This course is part of the 22 hours General Education Block

FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE Information Technology/Systems Security and Analysis (A25590S) Associate in Applied Science				EAST CAROLINA UNIVERSITY Industrial Technology Bachelor of Science			
NET*	125	Introduction to Networks	3	ICTN	2150	Network Fundamentals	3
NET*	126	Routing Basics	3	ICTN	2154	Digital Communication Systems	3
NOS*	110	Operating Systems Concepts	3	ITEC	1XXX	Operating Systems Concepts	3
NOS*	120	Linux/UNIX Single User	3	ITEC	1XXX	Linux/UNIX Single User	3
NOS*	230	Windows Administration I	3	ITEC	1XXX	Windows Administration I	3
NOS*	220	Linux/UNIX Admin I	3	ITEC	1XXX	Linux/UNIX Admin I	3
SEC*	150	Secure Communication	3	ITEC	1XXX	Secure Communication	3
SEC*	160	Secure Admin I	3	ITEC	1XXX	Secure Admin I	3
CTI*	110	Web, Pgm, I DB Foundation	3	ITEC	1XXX	Web, Pgm, I DB Foundation	3
SEC*	175	Perimeter Defense	3	ITEC	1XXX	Perimeter Defense	3
CTS*	115	Info Sys Business Concepts	3	ZELE	1XXX	Info Sys Business Concepts	3
SEC*	110	Security Concepts	3	ITEC	1XXX	Security Concepts	3
SEC*	210	Intrusion Detection	3	ITEC	1XXX	Intrusion Detection	3
			39			(38-hour block credit for AAS)	38
		General Education				General Education	
ENG**	111	Writing and Inquiry	3	ENGL	1100	Foundations of College Writing	3
HUM**	110	Technology and Society	3	HUMN	1XXX	Technology and Society	3
COM**	231	Public Speaking	3	COMM	2410	Public Speaking	3
MAT**	171	Precalculus Algebra	3	MATH	1065	College Algebra	3
PSY**	150	General Psychology	3	PSYC	1000	Introductory Psyc	3
			15				15
		Total Hours	54			Total Hours	53

Note: 1XXX and 2XXX courses do transfer to East Carolina University and apply to the Bachelor of Science in Industrial Technology degree.

- 14 hours of 1XXX and 2XXX courses will count towards 14 hours of Free Electives
- 24 hours of 1XXX and 2XXX courses will count towards 24 hours of Major Lower-Level Technology Coursework.

Note: Due to the nature of this program, the maximum technical credit hours accepted at East Carolina University is 38 hours

Note: Academic Advisors can assist with how the courses transfer and show in your student records.

For additional information about University Bilateral Agreements, please email the UBA at <u>ubac@ecu.edu</u> or visit the <u>University Bilateral Agreements Committee Website.</u>