

# Re-Assigning an Evaluation Task in TES

1

In your Queue, choose the course to re-assign by clicking the play icon next to the course.

## My Assigned Evaluations

MY QUEUE → EVALUATION LIST

PFEIFFER UNIVERSITY

SEND COURSE(S)	PROPOSED COURSE(S)	LAST ACTION NOTES
 ACCT 202	ACCT 2521	Need More Info: Syllabus requested.
 BMAL 241	MKTG 3832	Need More Info: Syllabus requested.



## 2 Click to "Select an Action."

### My Assigned Evaluations

MY QUEUE → EVALUATION LIST → EDIT EVALUATION

SELECT AN ACTION:

PFEIFFER UNIVERSITY 

#### ACCT 202 MANAGERIAL ACCOUNTING

The course introduces students to the foundations of managerial accounting, how accounting information is used in business decisions, the composition and basic theory of cost analysis, and performance analysis.

**Units:** 3  
**Prerequisite:** [ACCT 201](#)

EAST CAROLINA UNIVERSITY

#### ACCT 2521 MANAGERIAL ACCOUNTING

Accounting information systems for gathering and organizing data for planning and control of organization activities.

**Units:** 3  
**Prerequisite:** ACCT 2401  
**Department:** ACCOUNTING  
**Source catalog:** East Carolina University Undergraduate 2024-2025

EVALUATION

Assign

Create I

Create

Support I

Comm



## 3 Choose "Re-Assign."

### My Assigned Evaluations

MY QUEUE → EVALUATION LIST → EDIT EVALUATION

SELECT AN ACTION:


- Approve
- Deny
- Need More Information
- Re-Assign**
- Add/Edit Course
- Create Equivalency and Close
- Add/Edit Support File
- Send Email
- Close

**Department:** ACCOUNTING   
**Source catalog:** Pfeiffer University Undergraduate 2024-2025  
**Course history:** [View Detail](#) 

EAST CAROLINA UNIVERSITY

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**Source catalog:** East Carolina University Undergraduate 2024-2025  
**Course history:** [View Detail](#) 

EVALUATION

Assign

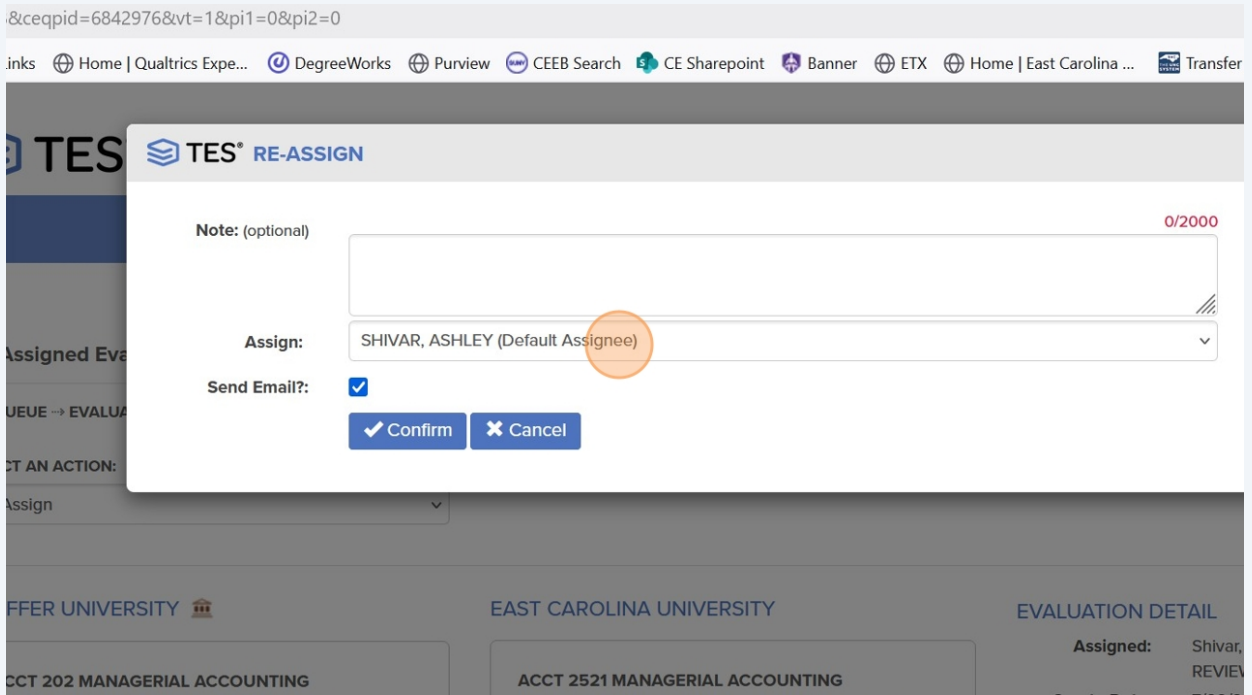
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4 Click "Assign" to choose a user.



5 Click on the appropriate user.

