

Creating an Equivalency

For users with the permission to create an equivalency after a task has been approved, follow these directions.

1 In "My Evaluations," choose the appropriate institution.

My Evaluations

Assigned to me Created by me

INSTITUTION	EVAL COUNT
 HILLSBOROUGH COMMUNITY COLLEGE	2
 UNIVERSITY OF PITTSBURGH-BRADFORD	1

 CollegeSource®

Copyright © 2025 CollegeSource, Inc. All rights reserved. | [Privacy Policy](#) | [Disclaimer](#) | [Terms of Use](#) | [Site Map](#) | [Accessibility](#) | [Contact](#)

2 Choose a course that has been approved.

My Assigned Evaluations

MY QUEUE → EVALUATION LIST

UNIVERSITY OF PITTSBURGH-BRADFORD

SEND COURSE(S)	PROPOSED COURSE(S)	LAST ACTION NOTES	LAST ACTION DATE	ASSIGNEE
 HIST 0106 Edit evaluation	HIST 1050	Approve:	04/03/2025	SHIVAR, ASHLEY





Copyright © 2025 CollegeSource, Inc. All rights reserved. | [Privacy Policy](#) | [Disclaimer](#) | [Terms of Use](#) | [Site Map](#) | [Accessibility](#) | [Contact](#) | [About CollegeSource](#)

3 Select An Action:



My Assigned Evaluations

MY QUEUE → EVALUATION LIST → EDIT EVALUATION

SELECT AN ACTION:

UNIVERSITY OF PITTSBURGH-BRADFORD 

HIST 0106 UNITED STATES HISTORY 1
A survey of U.S. history from the age of discovery to the end of the Civil War. Emphasis will be on the causes of the American Revolution, the political and geographic development of the nation, and the nature of the sectional and economic differences which led to the Civil War. Academic Career: Undergraduate. Course

EAST CAROLINA UNIVERSITY

HIST 1050 AMERICAN HISTORY TO 1877
History of US from discovery of America in 1492 to end of Reconstruction. May receive credit for one of HIST 1050, HIST 1550. General Education: Humanities. Domestic Diversity.
Units: 3
Department: HISTORY

4 Click "Create Equivalency and Close"

MY QUEUE → EVALUATION LIST → EDIT EVALUATION

SELECT AN ACTION:

- Approve
- Deny
- Need More Information
- Re-Assign
- Add/Edit Course
- Create Equivalency and Close**
- Add/Edit Support File
- Send Email
- Close

EAST CAROLINA UNIVERSITY

HIST 1050 AMERICAN HISTORY TO 1877
History of US from discovery of America in 1492 to end of Reconstruction. May receive credit for one of HIST 1050, HIST 1550. General Education: Humanities. Domestic Diversity.

Units: 3
Department: HISTORY
Source catalog: East Carolina University Undergraduate 2024-2025
Course history: View Detail

Units: 3
Department: HISTORY
Source catalog: University of Pittsburgh Bradford 2024-2025
Course history: View Detail

5 No further information is required. However, you may decide to put a start or end date, or leave a public note.

Ex: "This course only transfers as part of a bi-lateral agreement."

Once you're done with notes (if you choose to add any), click "Submit."

TES CREATE EQUIVALENCY/CLOSE

Begin Date: mm/dd/yyyy

End Date: mm/dd/yyyy

Public View Hide?:

Public Note: (optional)

Private Note: (optional)

Close Note: (optional)

Submit Cancel

Submit

Powered by CollegeSource

TES 4.0

GENERAL EDUCATION

HIST 1050 AMERICAN HISTORY TO 1877
History of US from discovery of America in 1492 to end of Reconstruction. May receive credit for one of HIST 1050, HIST 1550. General Education: Humanities. Domestic Diversity.

Units: 3
Department: HISTORY
Source catalog: East Carolina University Undergraduate 2024-2025
Course history: View Detail

Create Date: 4/3/2025 11:10:06 AM
Created by: Shivar, Ashley - GENERAL EDUCATION REVIEWER
Support Files:
Comment:

6

You may then return to your "Queue." The course will be removed from your "My Evaluations" area, as well as the All Open Evaluations area.

At this point, it will now be visible in the TES Public View.

The screenshot displays the TES website interface. At the top left is the TES logo, followed by navigation links: Search, Track, Match, and Manage. A Support link is located at the top right. Below the navigation bar is a blue horizontal bar. The main content area is titled "My Assigned Evaluations" and contains a link labeled "MY QUEUE" with a right-pointing arrow, followed by "EVALUATION LIST". Below this link is the text "UNIVERSITY OF PITTSBURGH-BRADFORD". At the bottom right of the page is the CollegeSource logo. The footer contains the copyright notice: "Copyright © 2025 CollegeSource, Inc. All rights reserved. | Privacy Policy | Disclaimer | Terms of Use | Site Map | Accessibility | Contact".